



UNILEVER VIETNAM FOUNDATION ANNUAL GRANT SCHEME FOR HEALTH AND HYGIENE PROJECTS GRANT APPLICATION

I- INTRODUCTION

1. Unilever Vietnam Foundation (UVF)

Unilever's mission is to **add vitality to life** through our brands and our behavior. Our brands help people feel good, look good and get more out of life. Our actions are firmly grounded in respect for communities and the environment - adding the vitality to the world we touch.

Unilever Vietnam Foundation (UVF) was initiated by Unilever's invested companies in Vietnam to make positive contribution to improve Vietnam's living standard through fulfilling health and hygiene needs, as well as to strengthen corporate social responsibility activities of Unilever companies, its brands and employees in Vietnam. UVF is a vehicle to run all the social and community programmes of Unilever in Vietnam with the motto is "Sharing with millions of Vietnamese hearts".

2. UVF Annual grant scheme for Health and Hygiene projects 2009

This is an annual program of UVF to make positive contribution to the improvement of living standard through fulfilling health and hygiene aspirations of Vietnamese people and to bring about Unilever's missions in Vietnam.

Program 2009 gives priority to projects in the fields of habitat sanitation and community health. Sponsored projects will be executed in 2010. Successful applicants must demonstrate their full commitment and determination to completely deliver the target outcomes of their projects and work out specific measurement of the impacts of projects on community.

3. Focus areas

a. Habitat sanitation for community health

- Personal hygiene & habitat sanitation for diseases prevention

b. Clean water

- Improve polluted water
- Initiatives to save clean water

c. Waste and environment

- Treat and reduce waste to protect environment

4. Selection criteria

Successful projects will be selected based on the following criteria:

- **Being relevant to purposes of UVF**
- **Being creative (should not be identical to previously sponsored projects)**
- **Being feasible**
- **Demonstrating tangible impact on improvement of the Vietnamese living standard**
- **Expressing strong determination to fulfill project.**



II - APPLICATION FORM

(Please fill in the blank below and send the completed form to UVF)

1. Contact details:

Organization:

Address:

Tel:

Fax:

Email:

Bank account number

Bank name

Bank address

Represented by:

Tel:

Mobile:

Email:

Project coordinator:

Tel:

Mobile:

Email:

2. Details of project:

Field: *Habitat sanitation*.....*Clean water*.....*Environment*.....

Title of project:.....

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Location of project:

District.....*City / Province*.....

Timeline of project:

Starting date:

Completion date:

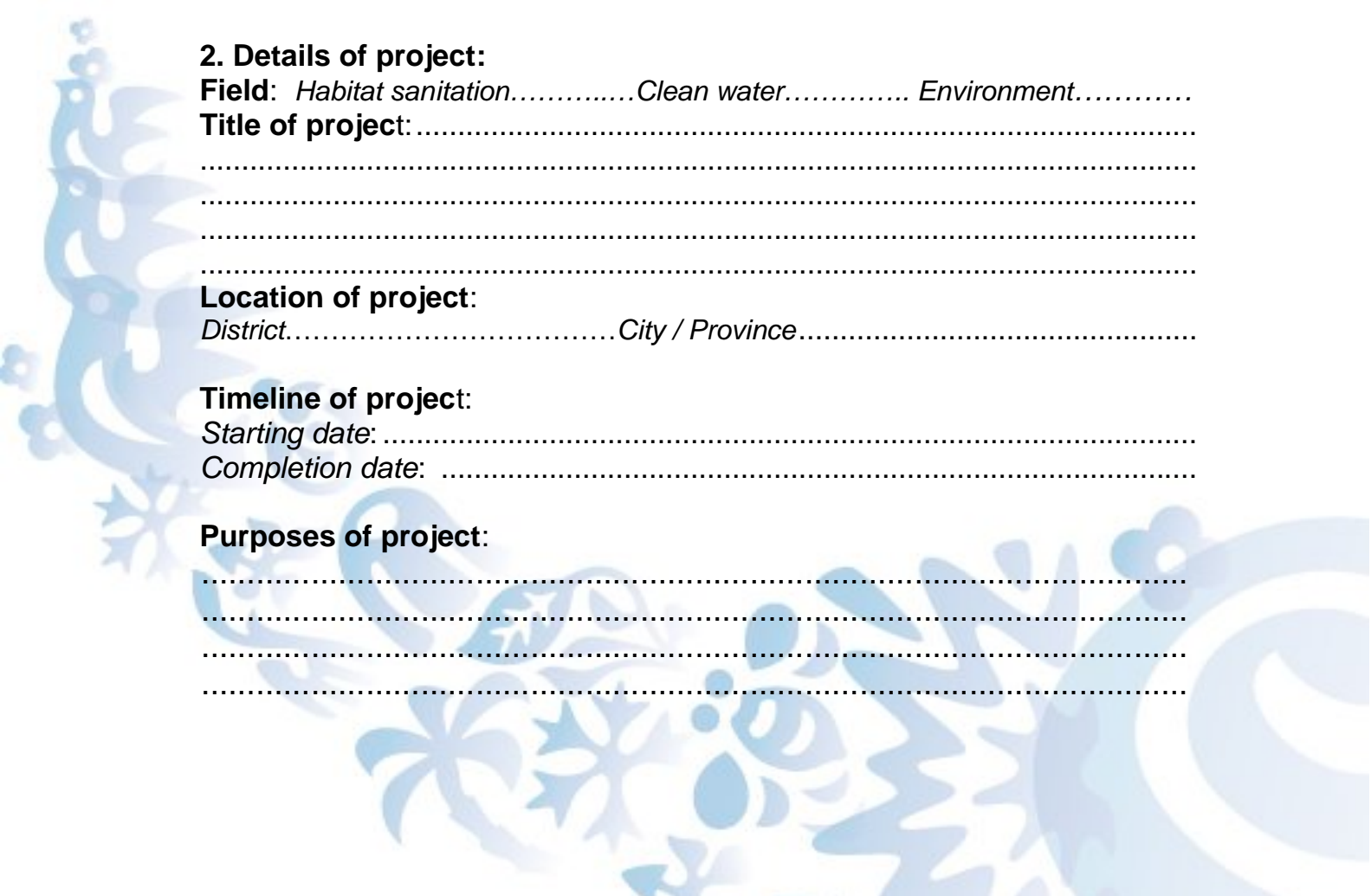
Purposes of project:

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Number of beneficiary

Key activities of project:
(Specify and attach action plan of the project)

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Outstanding points of project:

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Required budget:
(Budget allocation/costing breakdown should be attached)

Has the project been sponsored? Yes.....No
If yes, who is the sponsor of the project?

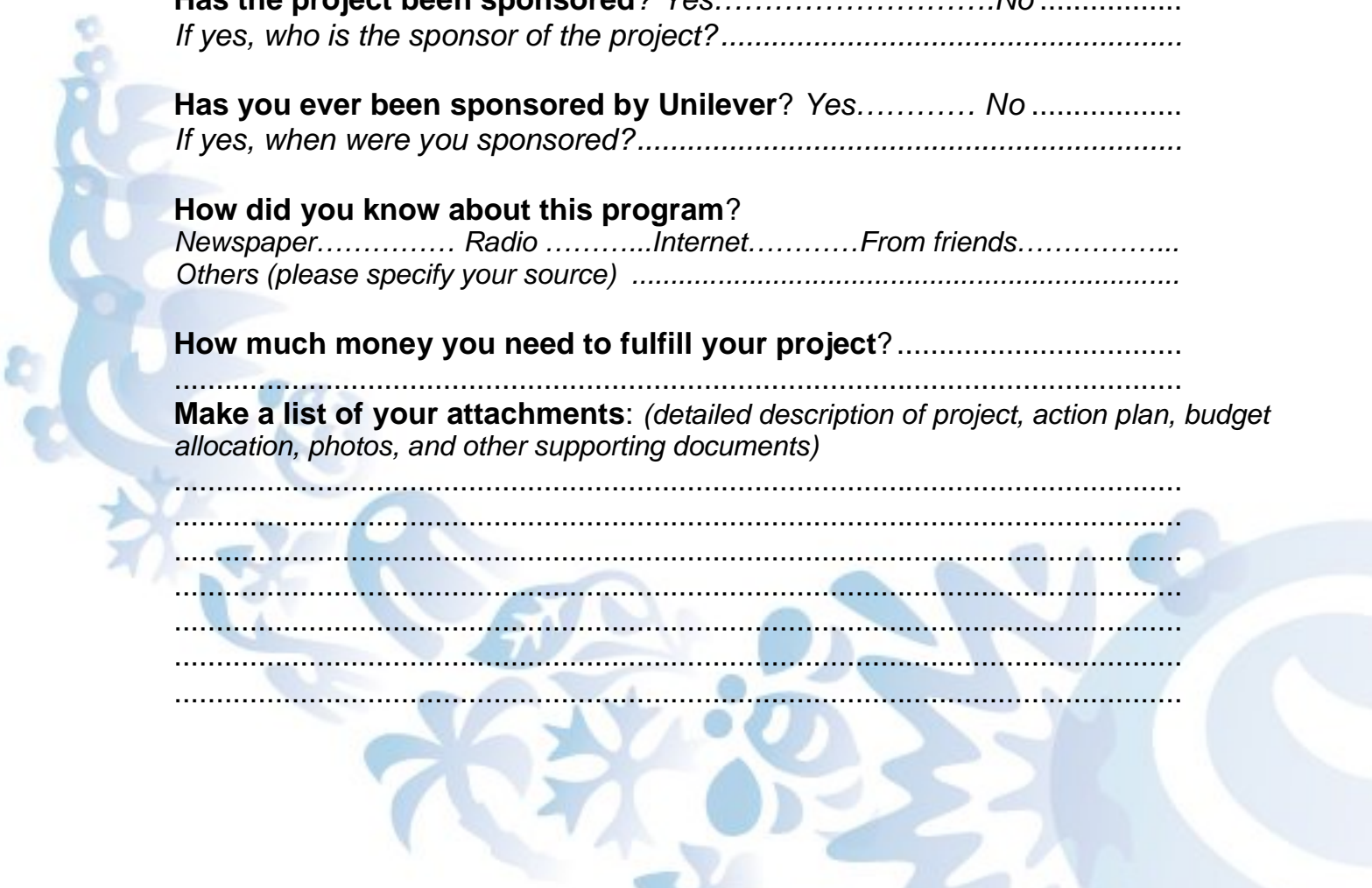
Has you ever been sponsored by Unilever? Yes..... No
If yes, when were you sponsored?

How did you know about this program?
Newspaper..... RadioInternet.....From friends.....
Others (please specify your source)

How much money you need to fulfill your project?

Make a list of your attachments: *(detailed description of project, action plan, budget allocation, photos, and other supporting documents)*

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III - INSTRUCTION ON GRANT APPLICATION

1. Grant application form must be filled completely.
2. Initiator must be an **eligible organization**. If an individual initiates a project, her/his project must be patronized by an eligible organization.
3. Grant application must be attached with documents describing clearly activities of project and required budget, including **action plan and budget allocation**.
4. UVF encourages initiators to join force by financing administrative expenses related to project execution and management. UVF grants will mainly aim to directly help the targeted beneficiaries of the project.
5. UVF encourages new ideas in health and hygiene. Projects similar to which have been granted by UVF are not prioritized.
6. Selection Board (including members of Advisory Board of UVF and Co-coordinators of UVF) is set up to make final decision in selecting successful projects.
7. Project owner must send report the progress of project to UVF every 6 months. UVF will closely monitor and audit the project if needed.
8. Project owner might be required to participate in communication program in order to raise additional fund from other sources for the project.
9. Program 2009 focuses on **habitat sanitation and community health**.
Note: All projects which to be implemented in the North (from & including Ha Tinh) to send application to Unilever office in Hanoi, projects that implemented from Quang Binh to the South to send application to Unilever office in Ho Chi Minh city.
10. Deadline for application submission: **by 15 August 2009**. Successful projects to be announced by the end of 2009 and executed in 2010.

Addresses to send grant application to:

Ha Noi:

Unilever Vietnam Foundation
233 Nguyen Trai,
Thanh Xuan District, Ha Noi
Tel: (84 4)3 8583383 ext 300
Contact person: Ms Le Thi Hoai Thuong
Email: le-thi-hoai.thuong@unilever.com

Ho Chi Minh city:

Unilever Vietnam Foundation
156 Nguyen Luong Bang,
District 7, HCMC
Tel: (84 8) 54135686 ext 2295
Contact person: Ms Tran Thi Thu Huyen
Email: tran-thi-thu.huyen@unilever.com